

# Board of Audit Minutes

March 7, 2024

Chairman Lewis McFerran opened the meeting at 1:00. Present were Supervisors Lewis McFerran, Keith Kappauf, Ed Hattenberger, Treasurer Dick Prenovost and Clerk Sue Dutcher. Townspersons Kathy Horbacz , Bobbi Butler and Kim Crow also attended.

Dick explained the June 2023 payroll missing from clerk's report. It's in the CTAS program on clerk's computer but doesn't show up in the yearly disbursement register.

Dick says yearly tax tables from CTAS are late this year.

Lewis asked if we are squared away with the IRS, Dick said yes.

The Board examined the Receipts Register and the Disbursements Register and asked various questions of the treasurer. With the exception of the June 2023 payroll, the clerk's and treasurer's registers matched. The clerk is waiting for a return call from the CTAS expert at the State of Minnesota.

Lewis made a motion at 1:34, Ed 2<sup>nd</sup> it. Motion carried.

The meeting adjourned at 1:34.

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Chairman Lewis McFerran

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Clerk Sue Dutcher